

Institutional Data User Group (IDUG)

Definitions

Institutional Data: The University Iowa and university community members require access to institutional data in support of the university's teaching, research and outreach missions. The university's institutional data is a valuable asset and must be maintained and protected as such. Institutional data is defined as all data created, collected, maintained, recorded or managed by the university, its staff, and agents working on its behalf. Institutional data includes data used for planning, managing, operating, controlling, or auditing university functions. Examples of institutional data include general ledger data, personnel data, student grades, and financial aid award data.

University Data Warehouse: The University Data Warehouse is a repository of Institutional Data, (Student, Human Resources, Post Award Management, Financial, etc.), stored in an Oracle database instance, dwprod. Users often refer to the University Data Warehouse as dwprod.

Purpose

The Institutional Data Users Group will foster appropriate use of institutional data; demonstrate University Data Warehouse features and functionality; encourage networking between institutional data stewards and users; share tips, tricks, techniques, and best practices; and provide a forum to share and solicit enhancements. The Institutional Data User Group is being formed to provide a collaborative environment for access and usage of Institutional Data. Institutional Data User Group will be a grass roots organization facilitated by a member of the Institutional Data User Group Executive Committee, with content provided by both institutional data stewards and users.

The Institutional Data User Group will largely exist through monthly meetings. Each meeting is intended to be a dynamic, topic based, training/discussion session driven by input from active University Data Warehouse users and the IDUG Executive Committee.

Typical Agenda

- What's new with Institutional Data and the University Data Warehouse
- Frequently Asked Questions (new discoveries/questions / tips)
- Specific Meeting Topic
 - Institutional data subject area specific topic that should include a review of data, data access best practices, and sample queries or reports
- Question and Answer / Open Discussion
- Solicit topics for future agendas

IDUG Membership

Any University of Iowa staff member or affiliate that is interested in or has access to institutional data is encouraged to attend or present at an IDUG session.

Governance

At the highest level, the Institutional Data Governance team will guide IDUG topic and initiatives, as well as support and promote the efforts of individuals providing content for the IDUG meetings and related project initiatives. The IDUG meeting content will be driven by the Institutional Data Governance Team, Institutional Data User Group Executive Committee, and the IDUG Members.

Institutional Data User Group Executive Committee

The Institutional Data User Group Executive Committee is responsible for establishing the institutional data user group vision, guides and supports the Institutional Data User Group, and advocates for data user group projects and presentations.

Membership

Institutional Data User Group Executive Committee members are:

Member	Title	Data/Business Domain
Rebekah Ahrens	Application Developer	College of Liberal Arts
Matt Anson	Education Support Services Manager	University College
Beth Cole	Director, Financial Aid Systems	Finance
Susan Felker	Assistant Dean, Undergraduate Program Office	Tippie College of Business
Audra Haddy	Associate Controller & Director, Grant Accounting	Grant Accounting
Mike Kaplan	Director Administrative Systems HR	Human Resources
Karen Knight	Admissions IT Director	Admissions
Tom Kruckeberg	Registrar IT Director	Office of the Registrar
Scott Leeman	ITS Helpdesk Manager	Information Technology Services
Selina Martin	Associate Controller-Financial Reporting & Analysis	Finance/Business
Marty Miller	Director, Billing Information Systems	Finance
Mike Noel*	Director, Administrative Information Systems	Information Technology Services
Brenda Ulin**	Data Architect	Information Technology Services
Deb Zumbach	Director, UI Purchasing/Assoc Dir-Business Svcs	Accounts Payable/Purchasing

* = Executive Sponsor, ** = Chairperson

Purpose

- Lead and oversee institutional data user group efforts on campus
- Provide a venue for raising awareness of Institutional Data available via the University Data Warehouse
- Raise awareness of institutional data user group issues within university administration
- Create and oversee special subcommittees and project initiatives
- Provide support and resources for key IDUG content presentations

Typical Activities

- Facilitate IDUG meetings by scheduling, marketing and creating agendas
- Solicit and proactively engage content providers for IDUG meetings
- React to feedback and discussions in IDUG meetings by coordinating follow-up presentations